Purpose:

This policy will outline the procedures for use of mutual aid.

Policy:

1. West Des Moines EMS has established 28E agreements for mutual aid with the following agencies:
   - Northern Warren Township aka Bloomfield Township
   - Clive, City of
   - Dallas, County of
   - Grimes, City of
   - Madison, County of
   - Martensdale, City of
   - Norwalk, City of
   - Stuart, City of
   - Urbandale, City of
   - Waukee, City of
   - Windsor Heights, City of

2. West Des Moines EMS has established a 29C statewide mutual aid agreement for use under Iowa Homeland Security provisions. A copy of this agreement is on file in the EMS administrative offices.

3. Situations of short duration may arise in regard to medical emergencies or circumstances which exhaust available personnel and equipment, and require
additional or specialty personnel and additional or special equipment that our department may not have available. Examples of when mutual aid may need to be requested would include, MCI’s, hazardous materials, incidents or request for services when the City does not have an ambulance, appropriate vehicle or staff to respond.

4. Should the need to request mutual aid arise, the on duty Lieutenant or his acting, should be notified following the incident. Request for mutual aid shall state the exact nature of the emergency and shall include the amount and type of equipment and number and skills of personnel equipment needed, and shall specify the location where the personnel and equipment are needed. Westcom should be notified of needs and will notify the appropriate agency(s).

5. Every effort should be made to ensure that the assisting agency’s staff and equipment are allowed to return to their individual service areas as soon as reasonably possible.