



EMERGENCY MEDICAL TECHNICIAN INITIAL CERTIFICATION PROCESS

- EMT certification is valid statewide. Applicants who do not possess a current or lapsed (within 12 months) EMT certification issued by San Benito County EMS Agency are required to complete the Initial Certification Process if they are requesting to be certified by our Agency.

- The following items are required for initial EMT Certification:
 - Schedule an appointment at 831-636-4168. Appointment hours are Monday – Friday between 8:30 a.m. – 4:00 p.m.

 - A completed Application for EMT Accreditation (remember to sign both pages)

 - A Live Scan criminal background check through the Department of Justice (DOJ) and FBI, completed no longer than 60 days prior to the date the certification application is submitted. The San Benito County EMS Agency EMT Live Scan form must be used, and a copy of the completed form (once the Live Scan has been performed and signed by the technician) must be provided to the San Benito County EMS Agency with the application.

 - Copies of the following documents:
 - EMT course completion record (if available).
 - Current NREMT EMT certification
 - Valid Photo ID (Driver License, State ID, Military ID or Passport)
 - Current CPR Card for the Professional Rescuer or Healthcare Provider (online programs are NOT accepted)

 - Payment of the non-refundable initial EMT Certification fee of **\$129** (\$75 state fee and \$54 county fee) by cash, money order or cashier's check payable to 'San Benito County EMS'. If paying by cash, exact change is required.

- Certifications will be issued after review of the application, associated documentation, the results of the background check and receipt of the EMT certification fee. There is no interim certification issued pending the review.



EMERGENCY MEDICAL TECHNICIAN RE-CERTIFICATION PROCESS

- If you are currently certified through San Benito County EMS Agency you are Recertifying.
- The following items are required for recertification:
 - Schedule an appointment at 831-636-4168. Appointment hours are Monday-Friday between 8:30 a.m. – 4:00 p.m.
 - A completed Application for EMT Accreditation (remember to sign both pages)
 - Copies of the following documents:
 - Valid Photo ID (Driver License, State ID, Military ID or Passport)
 - Current CPR Card for the Professional Rescuer or Healthcare Provider (online programs are NOT accepted)
 - Skills Verification Form
 - Twenty-four (24) hours of Continuing Education (CE) hours from an approved provider, or successful completion of a twenty-four (24) hour refresher course from an approved EMT Training program. At least fifty percent (50%) of the required CE hours must be in a format that is instructor based [22 CCR §100391.1(a)(9)
 - You may not work as an EMT or represent yourself as an EMT with an expired certificate. There are no extensions. If your certificate has expired you need to complete the following:
 - ◆ For certification lapses of 6 months to less than 12 months an additional 12 hours of CE hours is required (36 total)
 - ◆ For certification lapses of 12 months to less than 24 months an additional 24 hours of CE is required (48 hours total) and the applicant must pass the NREMT written skills certification exam AND complete a new California Department of Justice and FBI background check
 - ◆ Certification lapses greater than 24 months are not eligible for recertification. You must retake an entire EMT course.
 - Payment of the nonrefundable initial EMT Certification fee of **\$84** (\$37 state fee and \$47 county fee) by cash, money order or cashier's check payable to 'San Benito County EMS'. If paying by cash, exact change is required.